

Training

Access our training web site at <https://metrostudy.webex.com>

Live Training Classes

Metrostudy provides live training classes to ensure your understanding of our survey methodology and the utilization of the Metrosearch Online application. These classes are offered via the Internet on various days and times. We are offering a 4-part training class. Please register for each class separately, but in order.

#1) Getting Started: terminology, methodology, connecting to application (45 minutes)

#2) Competitive Analysis: selecting competition, mapping, exports and reports (1.5 hours)

#3) Tools and Tips: map enhancements, grid customization, saved sessions, parcel mapping, custom map collections (1 hour)

#4) Property Transactions: selecting parcels, mapping, exports and reports (2 hours)

At our training website, click on the tab called "Training Center". You will see the "Live Class" schedule for class dates and times. Please note the time zone setting in the upper right corner and adjust for your time zone if necessary. Click on the class name and complete the registration form. Please download the training manual during the registration process. You will receive a confirmation e-mail from WebEx and then a reminder e-mail the day before the class. The day of the class use the link inside of your confirmation e-mail to login to the web-based training classroom first. Once you are online follow the on-screen instructions to join the teleconference.

Recorded Sessions

Training for Metrosearch Online is also available via pre-recorded session. From the same Training Center website noted above find the link for "Recorded Sessions" on the left pane. Please watch the recordings in order. Print out a training manual and have it available to follow along. The manuals can be found within the application from the Help Menu.

If you have any questions about any of our training programs please call Michelle Bennett 800-927-8839 or by e-mail at michelleb@metrostudy.com .